

HATFIELD PEVEREL ST ANDREW'S JUNIOR SCHOOL

FULL GOVERNING BODY MEMBERSHIP AND GOVERNANCE ARRANGEMENTS 2024/25

FULL GOVERNING BODY BUSINESS INTERESTS 2024/25

Name	Category	Appointing Body	Term of Office Expiry	Business Interests 2024/25	Personal relationships/interests 2024/25
Ralf Cook	Co-Opted Governor Co-Chair of Governors	Governing Body	31/08/2025	None	None
William Guy	Parent Governor Co-Chair of Governors	Elected by parent body	28/01/2027	None	Governor at another school
Michelle Chasmer	Co-Opted Governor Vice-Chair of Governors	Governing Body	08/10/2027	None	None
Ruth Campbell	Co-Opted Governor	Governing Body	21/04/2028	None	None
Rachel Wright	Foundation Governor	Appointed by Diocese [DBE]	13/08/2028	None	None
Sigrid Ponder	Parent Governor	Elected by parent body	28/01/2027	None	None
Father Stephen Northfield	Foundation Ex-Officio	Appointed by Diocese [DBE]	N/A	None	None
Sarah Smith	Staff Governor	Elected by staff body	24/09/2027	None	None
Rebecca Black	Head teacher	Ex-Officio	N/A	None	None
Chris Straetfeild	Associate Governor	Governing Body	31/08/2025	None	None
<i>Vacancies as of 1 October 2024:</i> 1 LA Governor 2 Co-Opted Governor 1 Foundation					

Full Governing Body Governance and Constitution 2024/25

The Governing Body consists of:

- a) **2** Parent Governors
- b) **1** Local Authority Governor

- c) 1 Staff Governor
- d) 1 Head teacher
- e) 3 Foundation
- f) 5 Co-opted Governors

Total: 13

Governance Structure 2024/25

Hatfield Peverel St Andrews Junior school holds at least 10 Full Governing Body meetings during the three terms of each academic year. One meeting in Spring is used for detailed consideration and approval of the annual school budget.

The Governing Body has also established the following Committees for 2024/25:

Admissions Committee

The Admissions Committee meets if required due to oversubscription of applications for [year 2 to 3 transfer] admission for year 3 or for any oversubscription relating to mid-year applications for all other year groups.

Pay and Personnel Committee

The Pay and Personnel Committee is scheduled to meet once each academic year to approve the annual Pay Policy and approve teaching staff salary awards. Other meetings are arranged as required/ad-hoc.

Appeals Committee

This Committee meets on an ad-hoc basis if required. Membership is formed of Governors eligible to participate in the business of the meeting.

Staff Discipline and Dismissals Committee

This Committee meets on an ad-hoc basis if required. Membership is formed of Governors eligible to participate in the business of the meeting.

Pupil Behaviour and Discipline Committee

This Committee meets on an ad-hoc basis if required. Membership is formed of Governors eligible to participate in the business of the meeting.

Details of the current Committee memberships [where applicable] and their associated Terms of Reference may be obtained from the school upon request.

Last updated: 20 September 2024

Date for next review: September 2025 [or as required following any material changes to the interests register].

