



Hatfield Peverel St Andrew's Junior School

Privacy Notice – Online Payments

Please be advised that not all of this data is shared with everyone listed. We only share data required for that particular function and only the minimum required.

Online Payments	<p>We use limited personal data about Pupils and Parents/ Guardians with online payment providers to manage payments to the school. The personal information used for this purpose is likely to include:</p> <ul style="list-style-type: none"> • Child's name • Child's identifiers (class, year, UPN) • Dietary needs (where relevant) • Medical needs (where relevant) • Parent's names and contact details <p>This information is shared with our online payments provider who works for us under contract. The school is the data controller and the online payment provider is the data processor. Our legal basis for using personal data for this purpose is that it is a task in the public interest.</p> <p>The information will be retained in line with our statutory pupil record.</p>
<p>No personal information is routinely available outside of the UK. Should a transfer of personal information be necessary we will only do so where it is permitted by law and where appropriate safeguards are in place.</p>	
<p>For information about your rights in relation to this use of your personal information please see section 5 of our overarching privacy notice.</p>	
<p>Visit the following links for more information about Privacy Law, our obligations and your Rights:</p>	
<p>The ICO Guide to the General Data Protection Regulations 2016 The General Data Protection Regulations 2016</p>	
<p>If you have concerns over the way we are asking for or using your personal data, please raise the matter with our Data Protection Officer by the following means:</p>	
Email	info@sbmservices.co.uk
Phone Number	01206 671103
<p>If you still have concerns following our response you have the right to raise the matter with the Information Commissioner's Office:</p>	
Postal Address	Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF
Online Form	https://ico.org.uk/concerns/handling/
Phone Number	0303 123 1113

